



MINUTES OF PRE-BID MEETING

RFP for Design, Development, Deployment & Maintenance of Integrated Mobile Application for IHC Member Services

India Habitat Centre, Lodhi Road, New Delhi 110003

RFP Reference: IHC/IT/IHC-App/2026/-07-10/1

Meeting Date: July 17, 2026

Venue: Core 5A, 6th Floor, Conference Room, India Habitat Centre, New Delhi -110003

Present: IHC representatives, and the following representatives of prospective bidders:

1. **Mr. Jitender Wadhawan and Ms. Sakshi Begmal** - M/s. Synergy Telematics
2. **Mr. Rahul Singh and one other representative** - M/s. EICE Technology
3. **Mr. Priyesh Nair** - M/s. S-Cube Systems
4. **Mr. Vivek Rai** - M/s. Megamax Services Pvt. Ltd.
5. **Mr. Anuj Kumar** - M/s. TuTeck Technologies
6. **Mr. Hafeez Ansari** - M/s. Santra Technologies Pvt. Ltd.
7. **Mr. Rishav Mishra and one other representative** - Sector-68, Noida (firm name not furnished)
8. **Md. Shamim Durani** - M/s. Mahad Globus India
9. **Mr. Deepak Kumar Dwivedi** – M/s. Freaquer Corporation

1. Opening Overview

IHC opened the meeting with a brief overview of the objectives behind the tender. The proposed mobile application is intended to integrate IHC's different departments and enable seamless interaction with members, so that members can obtain answers to all membership-related queries at a single point instead of circling in different departments. The floor was then opened for queries from prospective bidders.

2. Queries and Clarifications

Sr.	Query / Point Raised	IHC Response / Clarification
1	Whether the app will be bilingual	At present, the App shall be in English only. Hindi may be explored at a later stage; it is not an immediate requirement.

2	Estimated budget for the project	IHC intends to judge bids primarily on the technical capability of the bidder and has therefore opted for QCBS-based selection with a 70:30 (Technical: Commercial) weightage. No budget figure was disclosed.
3	API integration - course of action if an existing software vendor is unable to provide APIs	All existing software vendors have assured that APIs will be provided. However, in case any vendor is unable to do so, the mobile app shall only trigger the request, which will be received online in the Admin Panel; IHC staff can then respond to the request accordingly.
4	Project Timeline	All vendors present confirmed that 2-3 months is sufficient time to build and deploy the App.
5	Availability of server infrastructure for hosting	IHC has on-premises Windows-based server. Hard-disk space and processing requirements will be fulfilled by IHC.
6	Virtual RFID card - IHC sought whether the physical RFID card could be replaced using mobile NFC capabilities, sparing members from carrying the card on every visit	Bidders expressed that this is not feasible at present. IHC accepted this position; however, the capability remains preferred, and bidders offering a workable solution are encouraged to propose it.
7	Member Age Profile	IHC informed bidders that a large proportion of members are above 60 years of age. The App design (font sizes, navigation, simplicity) must keep this user profile in mind.
8	Whether the App will store information on the device	No information shall be stored on the device; only online information will be available through the App.
9	Whether the App will be available to non-members	The App shall be exclusive to IHC members. Data and information will be available only post login.
10	Whether the App may extend credit facilities to members	IHC facilities operate on a pre-paid basis; no credit shall be extended to members through the App.

Note

These minutes, along with Addendum -1, form an integral part of the RFP and shall be circulated to all prospective bidders. All other terms and conditions of the RFP remain unchanged. Bidders are advised to consider the above clarifications into their proposals before the submission.